

Safety Meeting
August 16, 2022
9:30 a.m. - 10:20 a.m.

Attendees: Tammy Scott-CWA Local 3642 President
Alan Creason-Safety Committee
Greg Innocent-Facility Manager

We discussed the cleaning procedures that have been implemented since the pandemic started and those will stay in place.

The boiler has been replaced and is up and running. They had to make several adjustments to regulate the building properly. There has been a lot of condensation from the moisture at the cafeteria doors, so those seals are going to be replaced. The seals were bad which was causing the condensation and that is why the fans are at the door.

Greg also advised that they had spent \$2700.00 for additional rugs to keep the floor dry. The seals are on back order from the company that are replacing them, so there isn't an exact date on that yet. Greg advised he would let us know when the maintenance would be done.

We also discussed extra lighting at the ConciergeKey Support MOD sets. We were advised that would take additional wiring and the lights were replaced during remodeling and no additional wiring was done at that time. Greg said if someone needed additional lighting, they could go through the FMLA coordinators to request an ADA. The light would need to be battery operated. The company advised they would notify local of any changes.

Tammy Scott
CWA Local 3642 President