

FINANCE AND BY-LAWS COMMITTEE MEETING

JUNE 3, 2024

IN ATTENDANCE:

Tammy Hux-Secretary/Treasurer

Nan Daniels

Samantha Quarless-Ruiz

Michelle Collette

Ed Shafer

Nancy McLemore-Chairperson

Meeting Convened at 8:30 a.m.

1 -The committee verified that the financial report from the treasurer and Local 3642's Quick Books report reconciled with Wells Fargo Bank Statement, along with the amounts in the vouchers. An audit was conducted to reconcile financial records from February 2024 to April 2024. No discrepancies were found.

2- The committee approved the expense of at least two new computers and a new printer.

3. -In reviewing the By-Laws, the committee recommended a change. We have determined the need to add a General Provision to the By-laws. In Article 14 Section 3, General Provisions we have agreed to add that in order to be nominated or to run for office, you must have attended at least two General Membership Meetings in the last twelve months preceding said election.

4-The committee agreed to meet again on August 5, 2024. At this meeting we will continue to audit and reconcile the financial report. At this time, we will also work on a budget for the next October 1, 2024-March 31, 2025.

The meeting was adjourned at 4 p.m.